

FUNDRAISING & RESOURCE MOBILISATION MANAGER

Help strengthen access to quality palliative care and improve the lives of people living with life-threatening illnesses and their families.

The Kenya Hospices and Palliative Care Association (KEHPCA) seeks to engage a **Fundraising and Resource Mobilisation Manager/Consultant** to strengthen its resource mobilisation capacity and diversify its funding base. The engagement will support KEHPCA to mobilise the resources required to achieve its strategic objectives and sustain its programmes and operations.

DURATION 6 MONTHS (Subject to extension)	REMUNERATION FULLY PERFORMANCE-BASED Fees linked to agreed deliverables, fundraising milestones and successful mobilisation of qualifying funds.	REPORTS TO EXECUTIVE DIRECTOR, KEHPCA
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1 BACKGROUND	2 OVERALL GOAL	3 KEY OBJECTIVES
The Kenya Hospices and Palliative Care Association (KEHPCA) is the national association advancing access to quality palliative care in Kenya. Established in 2005, KEHPCA brings together hospices, palliative care providers and other stakeholders to strengthen palliative care through advocacy, capacity building, policy engagement and technical support. The national association works closely with the Government of Kenya and other partners to promote the integration of palliative care into the health system and improve the quality of life of people living with life-threatening illnesses and their families.	To mobilize resources to support ongoing programs work and strengthen sustainability strategy.	• Identify and prioritise potential donors and funding opportunities. • Develop a strong and diversified fundraising pipeline. • Prepare and submit high-quality concept notes and grant proposals. • Facilitate engagement with prospective donors and strategic partners. • Support KEHPCA to convert opportunities into funding commitments. • Strengthen KEHPCA's long-term resource mobilisation capacity.

4 REQUIRED EXPERIENCE & EDUCATION
✓ Bachelor's degree in Development Studies, Public Health, Business, Communications or a related field; Master's degree is an advantage. ✓ At least 5 years' relevant experience, with a minimum of 2 years in fundraising, grants acquisition or resource mobilisation. ✓ Proven experience developing successful proposals for institutional donors, foundations, UN agencies, bilateral agencies and corporate partners. ✓ Demonstrated skills in donor mapping, opportunity sourcing, proposal development and pipeline management. ✓ Experience in the Kenyan health, palliative care or development sector is an advantage. ✓ Training/certification in fundraising or grants acquisition is an added advantage.

5 REPORTING

The consultant will report to the Executive Director, KEHPCA, and submit a brief monthly report covering:

- Opportunities identified
- Proposals submitted
- Donor engagements
- Funding pipeline and value
- Progress against targets
- Next steps

A final report will be submitted at the end of the consultancy.

6 DURATION & REVIEW

The consultancy will run for **six months**, subject to satisfactory performance.

Month 1 will serve as the initial performance gate. KEHPCA may terminate the engagement if the agreed foundational deliverables are not satisfactorily achieved.

HOW TO APPLY

Interested candidates should forward their **Curriculum Vitae (CV) and application letter** together with the necessary certified certificates, stating the expected remuneration. The CV should include telephone contact(s), e-mail, and postal addresses of three referees.

SEND YOUR APPLICATION TO

info@kehpc.org

with the subject:

Fundraising and Resource Mobilisation Manager

CLOSING DATE

COB 14TH SEPTEMBER 2026

ONLY SHORTLISTED CANDIDATES WILL BE CONTACTED.

KEHPCA IS AN EQUAL OPPORTUNITY EMPLOYER.

Join KEHPCA and contribute to making a significant impact on the lives of individuals and families affected by life-threatening illnesses across Kenya.